Microsoft Stream – Sample Course Outline

Duration: Half a day

Stream is Microsoft 365's Enterprise Video service that enables you to upload, manage and share videos. This course is for you if you want to use Stream to share video content with colleagues securely.

What will be covered?

- Navigating Stream
- Uploading and organising videos
- Sharing videos and managing security settings
- Working with groups & channels
- Collaborating with other apps

Features covered

Stream Essentials

- Navigating Stream
- Uploading videos and audio to SharePoint, Teams and OneDrive
- Recording the screen

Sharing and Permissions

- Sharing with colleagues
- Sharing a link
- Play videos directly in 365 apps such as Outlook, Teams and Sway
- Embed videos in web pages
- Collaborating with comments

Organising Videos

- Working with groups
- Working with channels

Subject

- Working with captions on videos
- Generating the transcript